

Bishop Garrigan School Board
December 20, 2011

The Bishop Garrigan School Board met at noon on Tuesday, December 20, 2011 in the Seton library. Lunch was provided. The Board Member's Prayer preceded the business meeting. Present were Fathers Girres, Peter and Ramaeker, Lisa Baumann, Ellen Broesder, Stephanie Capesius, Brad Magill, Doug Miller, Levi Rosenmeyer, Sheri Zeimet; Gene Meister, Lynn Miller, Kathee Froehlich and Sister Janet Goetz.

The meeting was called to order by Board Vice President Lisa Baumann. Minutes of the November meeting were approved with motions by Steph Capesius and Sheri Zeimet.

President's Report: Gene Meister

Financial Reports: The financial reports were distributed. All financial reports are now on Quick Books, and the financial details cover two pages. The reports included the parish investment statement, monthly budget, transportation, hot lunch and clearing account. Also distributed was the Scrip financial report.

A three-day diocesan review of our financial books was completed recently. A report and recommendations will be given to the board at a later date. In November Anderson Company from Humboldt had their annual review of the books.

Seton Administrative Report: Kathee Froehlich

Kathee reported two recent deaths: Charles Stillman, age 92, father of Karen McGregor and the late Chuck Stillman, and Jan (Yon) Hjelmeland, age 56, husband of substitute teacher Karen Hjelmeland.

Following the meeting, board members were invited to observe the sixth graders work on reports on the lab computers.

The recent presentation on bullying was well done.

Garrigan Administrative Report: Lynn Miller

The technology team will go to Manson January 11 and observe their tech program.

To observe Advent and Christmas, the junior high and high school have had Advent service, weekly Mass, Christmas customs, Christmas Mass and holiday movies.

Friends of Garrigan Report: Diane Elbert

Development Director Diane Elbert presented the FOG Investment Summary which had two parts, the summary as of January 31, 2010 and the summary as of September 30, 2011.

Feasibility Study Review and Approval: Diane Elbert

A capital campaign is under consideration. Before initiating a capital campaign a feasibility study will be conducted. St. Cecelia parish will have a feasibility study at the same time. Following extensive discussion, a motion was made by Sheri Zeimet and seconded by Brad Magill to approve the feasibility study. Motion carried. The study will be done by a third party and will begin in February 2012. Bishop Garrigan's last capital campaign was in 2000.

Faculty Salary Presentation: Mary Foth

Mary Foth represented the faculty and presented their requests.

Finance Committee and Recruitment Dates

The lay board members are members of the finance committee. The finance committee will meet 4:30 January 11, 18, and 25 to discuss the faculty and staff requests, followed at 5:30 with recruitment phone calls. Garrigan will provide lists and numbers of potential families.

Long-Range Planning Review

Diocesan administrators meet regularly with school personnel. Long-range plans from Bishop Garrigan Schools have been submitted for diocesan approval. Included in the planning is our request that the five corporate parishes continue as a unit. Following approval, board members will receive copies and in February 2012 an open house town hall meeting will be held to explain the information to the public.

Trap Shooting Team Policy

A used gun safe could be available in February.

Following review of the policy, motion was made by Sheri Zeimet and seconded by Steph Capesius to approve the trapshooting policy. Motion carried.

Uniform Committee Report

Committee members include administrators, board members Sheri Zeimet and Lisa Baumann, teachers, parents and students. Sheri gave a summary of the December 8 meeting. Progress is being made.

Discussion continues.

Motion to adjourn: Brad Magill and Levi Rosenmeyer

Adjournment of regular session: 1:00

Adjournment of executive session: 1:10

Closing Prayer: Father Ed Girres

Next Meeting: Tuesday, January 17, 2012 – 11:45, Seton Library